





# **HOMEWORK REVIEW**

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**PROJECT LEADERSHIP:**  
**CHAPTER 6**

Ways You Can Serve:  
*Participating on Decision Making Bodies*

# Purpose

To learn about:

- The value of participating
- Places to serve
- Planning for success
- Rules for participation



# THE VALUE OF PARTICIPATION

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# BENEFITS OF INVOLVING FAMILIES IN THE DECISION-MAKING PROCESS

- *“They give us among the most important perspectives in planning and implementing our work.”*
- *“She has made a world of difference. The perspective she brings helps bridge the gap between the university and the community.”*
- *“They have kept us all honest.”*

# VALUE OF FAMILY PARTICIPATION

- Offer a unique perspective
- Create solutions with few resources
- Ensure design meets family needs
- Increase buy-in from families



# What's in it for you?

- Provide opportunity to help others
- Influence policy makers
- Learn about programs
- Acquire new skills
- Add diversity to the group
- Make a difference!
- Feel empowered!





- What expertise do I bring?
- Do I know enough to be on a committee?





# PLACES TO SERVE

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# PLACES TO SERVE

- Advisory Groups
- Associations
- Boards of Directors
- Coalitions
- Commissions
- Committees
- Councils
- Task Forces, Ad Hoc Committees, Work Groups

# PROJECT LEADERSHIP GRADUATES – EXAMPLES OF PARTICIPATION:

- Alameda County Committee on Children with Special Needs
- CCS Alameda County Family Centered Care Committee
- CCS Needs Assessment Family Subcommittee
- Children's Regional Integrated Service System
- Head Start Policy Committee
- Help Me Grow Advisory Council (various counties)
- Family Resource Center Boards
- Kaiser Patient & Family Centered Care Advisory Council
- SF City & County Fatherhood Initiative Workgroup
- SF County Mental Health Advisory Board
- SELPA Community Advisory Committee (various counties)
- Title V CCS Needs Assessment Stakeholder Meeting
- UCSF Benioff Children's Hospital Family Advisory Council (Oakland and San Francisco)



# PLAN FOR SUCCESS

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# WHAT MIGHT BE HARD FOR ME:

- Not knowing what to expect
- Being afraid of joining a committee / board
- Feeling small / inexperienced
- Not knowing how things work
- Getting overcommitted
- Managing logistics (child care, etc.) / personal needs

# TIPS FOR SUCCESS

- Stay **organized** – get a planner / datebook to keep track of meetings and deadlines.
- Show up **prepared**.
- **Call** to follow up or communicate with others if you have questions.
- **Don't expect** to walk in a room full of diversity. Find out in advance what the make up of the group is.
- Be **clear** with what you can / cannot do and with what support you need.
- Take **responsibility** for your commitments and follow through.
- Get involved slowly or at a **pace** you are comfortable with.

# Plan for Success

- Are you ready to serve?
- What will you need to participate?
- How to be effective!



# TYPES OF DECISION-MAKING STRATEGIES

## ➤ Majority Rules



# TYPES OF DECISION-MAKING STRATEGIES

- Majority Rules
- The Decision-Maker



# TYPES OF DECISION-MAKING STRATEGIES

- Majority Rules
- The Decision-Maker
- Consensus





# Rules for Participation

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# Parliamentary Procedure: Its Purpose and Use



# General Principles Of Parliamentary Procedure

# Parliamentary Terms

# Standard Agenda

- Call to order
- Reading and approval of minutes
- Reports of officers and standing committees
- Reports of ad hoc committees
- Unfinished business
- New business
- Announcements
- Adjournment



# Summary Of Steps In Handling A Motion



# Chapter 6 Review

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# HOMEWORK

- Contact Worksheet
- Finish/Revise Action Plan Template
- Research Guests for Next Class
  
- Plan Final Celebration!

# EVALUATION

## ➤ Purpose

- To get feedback on the effectiveness of this training
- Identify what participants are learning
- Find areas that can be improved